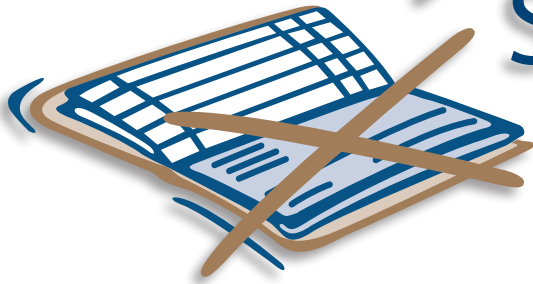


# Automatic Payment Service



*The no hassle, check-free, payment alternative*

Automatic Payment Service (APS) lets you pay your San José utility bills automatically. Each time, on time. Without writing or mailing a check.

Sign up for APS and your payment will be automatically deducted from your bank account the day payment is due. You will still receive your regular billing statement for each cycle. And you can always contact us with any questions before your automatic payment is made electronically.

Want more information? Call us at  
**(408) 535-3500.**



## How to sign up:

1. Complete the short application below.
2. Return your application with a voided check and mail to:

**Customer Service**  
**200 E. Santa Clara Street**  
**13th Floor**  
**San Jose, CA 95113**

3. You will receive a letter verifying that your APS service has started.  
(Allow 6 to 8 weeks).



## Automatic Payment Service Authorization Agreement

Please Print

☐ CHECKING ☐ SAVINGS

\_\_\_\_\_  
Name of your financial institution (checking or savings account)

\_\_\_\_\_  
Your name as shown on financial institution records

\_\_\_\_\_  
Street address where utility service is provided

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Daytime Phone

\_\_\_\_\_  
Name on City of San José utility account

I authorize the City of San José to deduct funds from my checking/savings account at the financial institution listed above to pay my San José utility bills. I understand that I can stop these automatic payments if I notify the City of San José in writing. I also understand that the City of San José and/or my financial institution can stop my participation in this service if necessary.

\_\_\_\_\_  
Your signature as shown on financial institution records

\_\_\_\_\_  
Date

|  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|

Your San José utility account number.  
(Look for the 10-digit number under the Account No. box on your bill statement.)

For example, account #**0042567890** is written:

|   |   |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|---|---|
| 0 | 0 | 4 | 2 | 5 | 6 | 7 | 8 | 9 | 0 |
|---|---|---|---|---|---|---|---|---|---|

**Remember to attach this form with the original check on which you've written "VOID" and return to Customer Service.**

